

Neighbourhood Watch Scheme

Basic Guide to Roles and Duties

The role of the Street Residents/Members of the Scheme:

- Undertake a home security check to ensure your property is secure.
- Display your Neighbourhood Watch window sticker.
- Support and keep in contact with your Street Coordinator.
- Be vigilant and look after your neighbour's interests regarding crime.
- Report any incidents or anything suspicious directly to the Police (999 or 101).
- Inform the Street Coordinator about incidents which have already been reported to the Police.
- Join Beds Alerts
- Receive and act upon crime prevention advice.
- Participate in crime prevention initiatives.
- Support the operation of your individual Street Scheme and forward any ideas for improvement to your Street Coordinator.
- Check the Central Bedfordshire NHW website regularly for updated information (www.bedfordshire-neighbourhoodwatch.co.uk).

The role of the Street Coordinator:

- Maintain contact with street residents and circulate crime prevention information, notices and newsletters, as required.
- Meet and encourage new residents to your Neighbourhood Watch Scheme.
- Arrange and chair group meetings of your residents, as required.
- Encourage residents about crime prevention measures and alert them to any specific increases in crime, or antisocial behaviour, in your particular area which may affect them.
- Take the opportunity to coordinate your Scheme with the Local Policing Team through any local Police Officer or PCSO contact.
- Appoint a Deputy Street Coordinator to assist the operation of the Scheme and to stand in when you are on holiday.
- Check the Central Bedfordshire NHW website regularly for updated information (www.bedfordshire-neighbourhoodwatch.co.uk).
- Maintain contact with the notified Area Coordinator and inform them of any changes to your particular Scheme.
- Contact the Area Coordinator should any problems arise, or with any suggestions to improve or modify the operation of the Neighbourhood Watch Scheme.